



BOARD OF TRUSTEES MEETING

Monday, November 17th, 2025, at 4:00 pm

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

Fiscal Officer Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2025-01378 through 2025-01385 and payments in the amount of \$72,159.98.

Included in the payments are the following:

- \$17,500 to Summit Excavating for Septic System installation (Service)
- \$15,102.96 to Environmental Design for site planning at Bath Community Park (Admin)

Roll Call Approved

2. Recommendation to transfer \$14,184.00 from the 101 General Fund, Sale of Used Equipment revenue account to be distributed as follows: \$3,609.00 to 212 Parks Fund, Sale of Used Equipment revenue account and \$10,575.00 to 204 Road and Bridge Fund, Sale of Used Equipment revenue account. This is to reimburse these funds for their sales of used equipment in October 2025. **Approved**

3. Recommendation to execute the agreement between Summit County and Bath Township for the 2025 Cuyahoga Valley National Park PILOT program and accept the PILOT payment of \$111.05. **Approved**
4. Recommendation to approve meeting minutes for the October 20, 2025, and November 6, 2025, Regular Trustee Meetings. **Approved**
5. Resolution 2025-41 Request for Advance of Taxes. **Roll Call Approved**
6. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Recommendation to approve the change of status for Sue Bartlett, Administrative Assistant/Records Custodian, from full-time to part-time status as of January 1, 2026. The change in status, as outlined in the Bath Township Organizational and Personnel Policy, requires a one-year probationary period. **Approved**
2. Recommendation to approve the Police Agreement/MOU between the Bath Township Police Department and the Cleveland Clinic. This is our first MOU agreement with the Cleveland Clinic. **Approved**

Fire Chief Rob Campbell

Report / Recommendations

1. Recommendation to approve the hire of Part Time Firefighter/Paramedic Daniel Biltz effective November 17, 2025. **Approved**
2. Recommendation to approve the price increase for the Med Unit in the amount of \$7,505.33. **Approved**

Service Director Caine Collins

Report / Recommendations

1. Recommendation to hire Davis Pickett for the position of Part-time Service Personnel, effective November 18, 2025, at the hourly rate of \$20.00, in accordance with all the rules and regulations of Bath Township and a one-year probationary period. **Approved**
2. Recommendation to enter into a 3-year maintenance agreement with Generator Systems for the Service Building Generator, in the total amount of \$3,959.30. **Approved**
3. Recommendation to enter into a one-year agreement with Aqua Doc for the 2026 Pond Management Program, in the amount of \$720.00. **Approved**

4. Recommendation to enter into a one-year agreement with Janco Service Industries for cleaning services for Bath Township facilities at the cost of \$3,456.00 per month. **Approved**
5. Recommendation to enter into a one-year agreement with Davis Water Treatment for the service, maintenance, and testing of the Bath Township facilities water system. **Approved**

Parks Director Jeff France

Report / Recommendations

1. Recommendation to enter a contract with ICR Electric, Inc. to install a new electrical panel at Bath Community Park. The total project cost will not exceed \$14k. **Approved**

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

TRUSTEES: Elaina Goodrich, Sharon Troike, and Sean Gaffney

Report / Recommendations

1. Motion to renew the Township Administrator employment agreement for Vito Sinopoli through December 31, 2028. **Approved**

Community Updates:

Summit County Engineer, Alan Brubaker

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Zoning Appeals	November 18, 2025, 7:00pm	Trustee Meeting Room
Parks Board	November 20, 2025, 4:30pm	North Fork Preserve of Bath
Board of Trustees Special Meeting (Bill Pay)	November 24, 2025, 9:30am	Trustee Meeting Room
Wye Rd. Bridge Lighting	November 28, 2025, 5:30pm	Wye Rd. Bridge/Ghent Hamlet
Appearance Review Commission	December 1, 2025, 5:00pm	Trustee Meeting Room
Discover Bath Barns	December 9, 2025, 5:00pm	Trustee Meeting Room
Zoning Commission	December 11, 2025, 5:00pm	Trustee Meeting Room
Settlement Meeting	December 15, 2025, 9:30am	Trustee Meeting Room
Water and Sewer District Board	December 15, 2025, 6:00pm	Trustee Conference Room
Board of Trustees Meeting	December 15, 2025, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	December 16, 2025, 7:00pm	Trustee Meeting Room
Special Meeting (Bill Pay)	December 22, 2025, 9:30am	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

*Citizens' comments must be addressed to the Board.
A citizen is called out of order twice. He or she will then be asked to leave.*

THANK YOU FOR ATTENDING / ADJOURNMENT